



**Job Title:** Hustle Project Curatorial Internship (Part Time)

**Department:** Curatorial

**Reports to:** Field Curator

**Hourly Range:** \$15.00/hour

**Start Date:** May 2026

**End Date:** August 2026

History saved and preserved is the foundation for strong, vibrant communities and future generations. The Detroit Historical Society's mission is to tell Detroit's stories and why they matter. Founded in 1921, the Society has been bringing together diverse voices and communities around the stories of the region to find their place in the present and inspire the future for over one hundred years. Located in Detroit's cultural district, the Society administers and develops exhibitions and programming for the Detroit Historical Museum, the Dossin Great Lakes Museum on Belle Isle, and our Collection Resource Center at Historic Fort Wayne. The team cares for over 250,000 artifacts in its collection and relies on a staff of over sixty individuals to help continue to bring Detroit's vibrant stories to life.

### **Position Description**

The Detroit Historical Society is pleased to offer a **part-time, temporary internship opportunity** with its Curatorial and Exhibition Departments. The candidate will be supporting the effort to research information and create copy that will be used to share the stories of entrepreneurs of color living or working in the city of Detroit through exhibitions, mixed media, and oral histories. The content will also be used in the creation of several rotating exhibitions that will culminate in a grand exhibition featuring entrepreneurs that will be displayed at the Detroit Historical Museum from Fall 2026 to 2028. The Hustle Project Curatorial Intern will support the research & exhibition creation effort, working in tandem with the Field Curator, Assistant Curator, and Exhibitions Team.

Day to day work will include researching, compiling data, and developing copy on the 30 Honorees and 70 Finalists celebrated by the project. Other duties will include oral history interviewing and transcription, mixed media development, community engagement, and public events. The Hustle Project Curatorial Intern will work closely with the Field Curator, Director of Collections and Curatorial, as well as the Society's Chief Exhibitions and Enrichment Officer.

**This part time internship (max 15 hours per week, not to exceed 400 hours) will last May 2026 – August 2026.**

### **Major Responsibilities**

- Daily research in primary and secondary sources.
- Work with Exhibitions team on rotating exhibitions-copy and images.
- Help create web content for the pages within DHS "Encyclopedia of Detroit" framework.
- Conduct oral histories as needed with Hustle Honorees and project stakeholders.
- Assist with other exhibitions and research projects as needed.

### **Required Qualifications**

- Demonstrated ability to conduct scholarly research in archives, libraries etc.
- Demonstrated ability to translate research into writing.

- Strong organizational and project management skills with strong attention to detail.
- Ability to work on a tight schedule and meet deadlines.
- Result-oriented self-starter who can work independently, if necessary, but also possess the ability to collaborate.
- Strong communication skills both internal and external.
- Basic knowledge of Southeastern Michigan history desired.

### Education and Experience

- Previous experience working with or volunteering in museum collections preferred.
- Enrolled as an **undergraduate** with field of study in history or similar field.
- Advanced research skills.
- Advanced writing skills.
- Intermediate computer skills. All components of Microsoft Office Suite 365.
- Interest in exhibition development, curation, or museum work.

### Compensation and Benefits

- Paid Parental Leave after 12 months of qualifying service in coordination with FMLA.

Please note the **hourly wage** prior to sending a résumé and cover letter to the Human Resources Department at [humanresource@detroithistorical.org](mailto:humanresource@detroithistorical.org). No phone calls, please.

Candidates must have reliable transportation and be willing to undergo a criminal background check and provide references (as needed/requested). **Preferred but not required: possess valid driver's license**. Please note the **hourly wage** prior to sending a résumé and cover letter to the Human Resources Department at [humanresource@detroithistorical.org](mailto:humanresource@detroithistorical.org). No phone calls, please.

### EEO Statement

Detroit Historical Society is committed to the principles of equal employment. We respect diversity and accordingly are an equal opportunity employer that does not discriminate on the basis of actual or perceived race, color, creed, religion, national origin, ancestry, citizenship status, age, sex or gender (including pregnancy, childbirth, related medical conditions and lactation), gender identity or gender expression (including transgender status), sexual orientation, marital status, military service and veteran status, disability, genetic information, height, weight, or any other status protected by federal, state, or local laws and ordinances. The Organization is dedicated to the fulfillment of this policy in regard to all aspects of employment, including, but not limited to, recruiting, hiring, placement, transfer, training, promotion, rates of pay, and other compensation, termination, and all other terms, conditions, and privileges of employment.